



## **Employment Opportunity at the Leelanau Conservancy: Stewardship Intern**

**Project Description:** The Leelanau Conservancy is one of the nation's top accredited land trusts. For 27 years, our mission has been to conserve the land, water and scenic character of Leelanau County in Northwest Lower Michigan. We are currently seeking an individual with a background or keen interest in land conservation to fill our summer 2016 stewardship intern position. This is an opportunity to learn about land management and natural resource conservation in a hands-on setting.

We have protected approximately 2,000 acres of natural areas, preserves, and forest reserves; and the stewardship intern will assist with projects to maintain and upgrade our recreational and ecological resources. Projects include trail building and maintenance, construction of boardwalks and stairs, upkeep of recreation infrastructure, invasive plant control and ecological management. The intern may also have the opportunity to gain work experience on projects related to conservation easements and land protection on a limited basis.

### **Duties:**

- Trail building and maintenance
- Cutting, pruning and hauling of brush
- Assist with invasive plant control by manual and chemical treatments
- Physical upkeep of buildings- painting, restoration, etc.
- Physical upkeep of recreation structures – fences, trail posts, kiosks
- Assist with volunteer work days– often 1 day/week
- Tool maintenance
- Some office work- database entry and filing
- Assist with set-up, parking and clean-up of events i.e. Annual Friends Picnic

### **Minimum Qualifications:**

- High school diploma
- Ability to take direction, self starter, good team member, and a positive attitude
- Experience operating and maintaining various types of tools and equipment
- Ability to work outdoors in adverse weather conditions with exposure to poisonous plants and biting insects
- Ability to lift 30+ lbs for an extended period of time and hike for 4 hours at a time through moderate terrain and thick vegetation
- Ability to obtain a Commercial Pesticide Applicator license
- Valid driver's license

### **Preferred Qualifications:**

- Experience in natural resource management field work and/or college course work in biological sciences, botany, or natural resources.
- Familiarity with Michigan flora and invasive species identification
- Experience with trail building or building maintenance
- Experience with ecosystem restoration, invasive species control, and herbicide application
- Experience with GPS and data management

**Applying for this position:**

To apply for this position please submit a resume, cover letter and three references.

**The application deadline is February 26<sup>th</sup> 2016**

**Compensation:** \$10/hour, 32-40 hours per week for 12 weeks. Flexible start date in May or early June.

Please send your materials via mail or email to:

Leelanau Conservancy

Becky Hill, Natural Areas and Preserves Manager

P.O. Box 1007, Leland, MI. 49654

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